

CERT Weather Alert Siren Procedure

Purpose	This document describes the procedure to activate the Weather Alert sirens.
Scope	This document applies to the operation of the Weather Alert sirens within the Wauconda Fire District. This includes: • Wauconda: 8 • Island Lake: 5 • Port Barrington: 1 • Tower Lakes: 1 • Lakemoor: 2 • Cuba Township: 9
Responsibility	• Designated CERT personnel are responsible for execution of this procedure. • Each community (Public Works in Wauconda) is responsible for maintaining their own sirens.
Preparation guidelines	These are guidelines to prepare for activation: • All designated CERT members should monitor NWS for Tornado Watch when severe weather appears imminent. • Designated CERT members should plan to move to the alert position in the event a Tornado Watch is issued. • Communication among designated CERT members should be via text messaging. • The key to the Equipment Room is located in the key box in the WPD records office – Contractor Key; red keytag. • Wi-Fi: WPD Guest password is 8475262421.

Continued on next page

CERT Weather Alert Siren Procedure, Continued

Monthly test procedure

Follow the steps in this table to perform monthly test.

Step	Action
1	Obtain key to Equipment Room.
2	Make sure the Whelen panel is powered on: • If no power, then make sure the APC UPS is powered on: – Power button “On,” then “OK.”
3	Execute test at 10:00am: • Press “Tuesday Test” button, then “Send” (upper right). • Test will end automatically after three (3) minutes.

Tornado Warning procedure

Follow the steps in this table to activate upon NWS Tornado Warning.

Step	Action
1	Follow steps 1 & 2 in monthly test procedure upon arrival.
2	Execute warning upon issuance: • Press “Tornado Warning” button, then “Send” (upper right). • Warning will end after a pre-programmed time period.

After warning expires

- Wait/communicate for all clear
 - Repeat as necessary in case of additional warnings.
-

END OF DOCUMENT